

# Masjid Al-Sabereen School Policies

1. Parents should drop their kids off **15 minutes** prior to the start of school and pick them up **no later than 15 minutes** after the end of classes.
2. Parents should contact the teacher(s) or Masjid for any issue, early dismissals or late pickups unless it is an emergency.
3. The prayer is an important part of the curriculum, student should pray before they leave and parents are being asked to pray with their children before picking up the students.
4. Students are expected to follow the instructions of the teachers and masjid leadership. Disruptive and uncooperative behavior will not be tolerated. No phones in classes!
5. Parent should send an email to [school@sabereenpa.org](mailto:school@sabereenpa.org) if the student is going to miss the class. We take attendance seriously.
6. The primary mode of communication, except for emergencies, is via email. Please be certain that your email address is correct. Please check your email regularly to get the latest information. The school email is [school@sabereenpa.org](mailto:school@sabereenpa.org)
7. Student attendance and tardiness will be tracked. Children will be sent home with a **yellow card** if late. The card must be signed by parents and returned back to the teacher by the next class.
8. Children under 7 will receive daily **green cards** which will report the homework due and your child's behavior in class.
9. Parents are welcome to bring food and snacks to the program. However, if your child has allergy or if you have certain requirement for food please make us aware.
10. Yearly books' fees must be paid with first month fee:
  - \* For students are 8 years old and older: the books' fee is \$55
  - \* For students are 7 years old and younger: the books' fee is \$15.
11. School Calendar runs from **Saturday, September 1st, 2018** to **Sunday, April 28th, 2019**.